

Minutes
Calgary Public Library Board Meeting
2nd Floor Boardroom, Central Library
Wednesday, November 30, 2016
5:30 pm

In Attendance:

Board

Ms. Janet Hutchinson, Chair
Ms. Catherine Angus
Mr. Frank Durnford
Ms. Judy Gray
Mr. Rob Macaulay
Mr. Avnish Mehta
Councillor Druh Farrell

Administration

Mr. Bill Ptacek, Chief Executive Officer
Mr. Mark Asberg, Director, Service Delivery
Ms. Elrose Klause, Controller
Mr. Paul Lane, Director, Corporate Services
Mr. Paul McIntyre Royston, Executive Director,
Calgary Public Library Foundation
Ms. Sarah Meilleur, Director, Service Design
Ms. Kate Schutz, Service Design Lead

Regrets

Ms. Debra Giles
Councillor Evan Woolley
Ms. Shereen Samuels

I. Chair's Opening Remarks

Ms. Hutchinson respectfully acknowledged that the meeting is being held on traditional Treaty 7 land. She welcomed Ms. Rhena Oake, Ms. Terrill Budd and Mr. Ryan Postic of CUPE Local 1169, as well as a member of the public.

II. Review of Agenda

MOVED by Mr. Macaulay, seconded by Ms. Gray, that the Agenda be approved with a slight change to the time allotments.

Carried Unanimously

III. Consent Agenda

MOVED by Ms. Angus, seconded by Ms. Gray, that the Consent Agenda, containing the following items, be approved as presented:

- A. Minutes of the October 26, 2016 Board Meeting
- B. Minutes of the November 16, 2016 Board Organizational Meeting
- C. Chair's Report

Carried Unanimously

IV. Business Arising

There was no business arising.

V. Chief Executive Officer's Report

- Mr. Bill Ptacek, CEO

In addition to the written report, the following highlights were mentioned:

- The Library hosted the national launch of *Survive and Thrive*, a new program delivered through libraries by bestselling author David Trahair, CPA, CA, on how to move forward after job loss. The program and guidebook were developed through CPA Canada, using the Library's input and market research conducted in Calgary.
- The new reading guide, *Great Reads*, will highlight adult, teen and children's suggestions in one handy booklet.
- Mr. Ptacek and Ms. Hutchinson thanked Mr. Mehta for emceeding the Nov 25 Staff Appreciation Event, at which he set an enthusiastic tone for the 1980s-themed evening.
- The notes from the Calgary Public Library–Edmonton Public Library Boards' November 5 meeting are being reviewed and will be circulated to all Board Members.
- An ALTA update will be a regular Board agenda item.

A. Numeracy Programming - MathQuest

– Ms. Kate Schutz, Service Design Lead

Ms. Schutz introduced the new MathQuest program, which aims to foster a love of numeracy among young patrons through fun math quests, with volunteer and parent helpers, and real-life applications that highlight the Library's collections and resources. More numerous and complicated quests will be developed to continue the excitement and challenge of learning.

VI. Report on November 18-19, 2016, Board Retreat

- Ms. Judy Gray

Ms. Gray will report back in January with details from the facilitator's report and notes from the presentations and evaluations. Ms. Hutchinson thanked Ms. Gray for a masterful job of planning and pulling together the many details of the Board Retreat.

VII. Strategic Planning Overview

A. Strategic Plan 2019+ Process & Deliverables

- Ms. Lori Chmara, Business Analyst, and Mr. Paul Lane, Director Corporate Services

The Board reviewed a proposed Strategic Planning Overview, which outlines the primary responsibilities of Administration and the Board for a series of deliverables. The following are highlights of the discussion:

- Jeff Fielding, City Manager, would be invited for his high-level perspective early in the process. It is important to hear The City's view of what the Library means to the community and to align the Strategic Plan with The City's long range plan for improving quality of life results for Calgarians.
- Councillor Farrell affirmed that *imagineCalgary* is still The City's guiding document. It has parented many subsidiary documents, and will guide the Library's planning as well.
- The Board emphasized the importance of its participation in the strategic planning process.

The Board thanked Ms. Chmara and Mr. Lane for the excellent Planning Overview. Ms. Angus invited all Board to attend the first meeting of the Strategy & Community Committee, to be held on Dec. 12 at 7:45 am.

MOVED by Mr. Mehta, seconded by Mr. Macaulay, that the Calgary Public Library Board receive the report, *Strategic Planning Overview*, for information.

Carried Unanimously

VIII. Calgary Public Library Foundation Board Update

- Mr. Robert Macaulay, Board Representative

Mr. Macaulay reported on the Foundation Board's November 15 meeting. The cash raised to the end of the third quarter is less than in the same period last year due to the economic downturn, and expenses have been kept low through good management practices. The services of The Calgary Foundation will be used to provide growth on temporary cash holdings. The 2017 business plan was approved; it gives a detailed breakdown of planned fundraising methods and targets.

Mr. McIntyre Royston provided campaign highlights. This year's Bob Edwards Award Gala raised its highest result yet. The upcoming December 6 Leadership Breakfast will be an inspirational event. Tours of the New Central Library construction site have been exciting for participants, including The Mayor, and it is hoped that future attendees will include representatives from The Province.

IX. Other Business

There was no other business.

X. Adjournment

MOVED by Mr. Macaulay, seconded by Ms. Angus, that the meeting be adjourned at 6:28 pm.

Transcribed by Barb Roberts

Ms. Janet Hutchinson
Chair

Mr. Bill Ptacek
Chief Executive Officer

