

Minutes
Calgary Public Library Board Meeting
2nd Floor Boardroom, Central Library
Wednesday, February 28, 2018
5:35 pm

In Attendance:

Board

Ms. Janet Hutchinson, Chair
Ms. Catherine Angus
Ms. Debra Giles
Ms. Judy Gray
Mr. Rob Macaulay
Mr. Andrew Rodych
Ms. Shereen Samuels

Administration

Mr. Bill Ptacek, Chief Executive Officer
Mr. Mark Asberg, Director, Service Delivery,
Community Libraries and System Operations
Ms. Mary Kapusta, Director, Communications
Mr. Paul Lane, Director, Corporate Services
Ms. Heather Robertson, Director, Service Design
Ms. Teneya Gwin, Service Design Lead

Regrets

Councillor Druh Farrell
Mr. Avnish Mehta
Councillor Evan Woolley

Foundation

Ms. Ellen Humphrey, CEO, Calgary Public Library
Foundation

I. Treaty 7 Opening and Chair's Opening Remarks

We are gathered here today at a place called Moh'kinsstis, a Blackfoot word that means elbow. The word describes the landscape of what is now known as Calgary, an area where the Elbow River meets the Bow River.

It is in the spirit of respect and truth that we honour and acknowledge Moh'kinsstis, and recognize the traditional territories and oral practices of the Blackfoot people, the Nakota people of the Stoney Nation, the Beaver people of the Tsuut'ina Nation, and the Métis Nation of Alberta, Region Three. This Library is one of 20 libraries across our city built on this traditional land. Finally, we acknowledge all people who make their homes in the Treaty 7 territory of Southern Alberta.

Ms. Hutchinson welcomed two representatives from CUPE Local 1169 who attended as observers.

II. Review of Agenda

MOVED by Ms. Samuels, seconded by Mr. Macaulay, that the Agenda be approved as presented.

Carried Unanimously

III. Consent Agenda

MOVED by Ms. Giles, seconded by Ms. Gray, that the Consent Agenda, containing the following items, be approved as presented:

- A. Minutes of the January 31, 2018 Board Meeting
- B. Chair's Report

Carried Unanimously

IV. Business Arising

A. Business Arising from the Minutes

There was no business arising from the minutes.

B. Advocacy Updates, including ALTA Report

There was no ALTA news to report. Ms. Hutchinson reported on two introductory meetings with new City Councillors Farkas and Gondek, who are very supportive of the Library. Meetings have been also been scheduled with the two other newly elected Councillors.

Ms. Angus joined the meeting during the above discussion.

V. Chief Executive Officer's Report

Mr. Bill Ptacek, CEO

Mr. Ptacek reported that the lease for the new Operations Centre will soon be finalized. It provides convenient parking and loading dock features, is located close to the LRT, and will free up space in the NCL for other uses.

Mr. Macaulay expressed the Board's appreciation of the in-depth summary of 2017 Initiatives and the list of 2018 Initiatives, which accompanied the CEO's Report.

A. Highlight Report – NCL Promotional Plan

Ms. Mary Kapusta, Director, Communications

Ms. Kapusta distributed the following items: NCL bookmarks, Current vs New Central Library feature sheet, January Media Monitoring Report, and a March 2018 Month-at-a-Glance of upcoming events, programs and news.

Ms. Kapusta showed a presentation about the promotional plan to drive public support and awareness for the NCL, and showcase it as a downtown destination and landmark. The plan considers goals, delivery, critical path, audience, stakeholders, members, and Doors Opening special events.

The Board offered to assist in key advocacy roles as requested, and thanked Ms. Kapusta for an informative presentation.

VI. Audit & Finance Committee

A. Report of the January 23, 2018 Meeting (An addition to the verbal report given at January 31, 2018 Board Meeting, based on draft unapproved minutes)

Ms. Debra Giles, Committee Chair

B. Update on Presentation to the City Audit on NCL Readiness

Ms. Giles reported on these two items. The first report contained the draft minutes of the in-camera discussion that are now public following the February 13, 2018 City Audit on NCL

Readiness. The audit went very well and was a good opportunity to increase understanding and communication.

VII. Strategy & Community Committee

A. Report of the February 6, 2018 Meeting (based on draft unapproved minutes)

Mr. Macaulay, Committee Chair

Mr. Macaulay reported that the meeting was held at the interesting new Rocky Ridge Library. Ms. Evette Berry, Service Delivery Manager, was on hand to highlight the features of this innovative model, including hold lockers that already need expansion due to heavy use.

The meeting included a strategic planning update and the strategic scorecard results. There is a need to understand capital planning from a strategic viewpoint, examining the Board's oversight role, system needs, and the criteria used to prioritize capital expenditures, apart from the financial aspects that are examined by the Audit & Finance Committee. Capital Planning will be on the March Committee agenda, as well as a review of the Board's advocacy plan.

B. Results of 4th Quarter 2017 Strategic Scorecard

Mr. Robert Macaulay, Committee Chair

Mr. Lane took the Board through a quick review of the Scorecard, noting that membership and circulation are areas showing greater challenges in Q4 2017.

C. Board Retreat

Mr. Robert Macaulay, Committee Chair

The March 10 Retreat will begin with a Board-only discussion at 8:00 am, and conclude at approximately 4:00 pm.

VIII. Calgary Public Library Foundation Update

Mr. Avnish Mehta, CPL Board Representative

Ms. Hutchinson gave highlights of the February 20 meeting, at which the Foundation Board reviewed the Council of Champions mandate and established an Addin Campaign Committee to work on this year's activities.

Ms. Humphrey reported on recent campaign results. The Foundation has experienced its best quarter ever and is now in the fortunate position of developing an investment policy for future library needs. She highlighted the generosity of the Library volunteers who made contributions to the Windows of Opportunity appeal in addition to their valuable contribution of time, and told of an anonymous donor whose generous gift arose from his appreciation of interactions with Library staff. She said that a momentum has been gained, with more donors coming forward with the approach of the NCL opening date, and it is hoped that this trend will continue. On February 26, the Foundation held a Founding Partner Appreciation Event to honour early adopters and donors.

Ms. Humphrey distributed two graphs, the campaign summary and the summary of private sector donations, as well as material that the Foundation Board members use in their ambassadorship roles. Mr. Macaulay commended the campaign accomplishments to date, especially from the private sector, which are a testament to the Foundation staff's hard work and dedication.

Ms. Hutchinson said that a presentation will be given at the March Board meeting to broaden understanding of the Foundation's purpose and functions.

Ms. Gwin joined the meeting during the foregoing discussion.

A. Potential Naming Opportunity

MOVED by Mr. Macaulay, seconded by Ms. Samuels, that the Calgary Public Library Board approve the naming of part of the New Central Library "Calgary's Story Presented by Walter & Irene DeBoni", in grateful recognition of the DeBonis' gift.

Carried Unanimously

IX. Other Business

B. Recognizing Alexander Calhoun

Ms. Mary Kapusta, Director, Communications

Mr. Bill Ptacek, CEO

This report was brought to the Board for its decision on how best to continue to honour Alexander Calhoun after the renaming of the library on 14 Street on March 24. To begin the discussion, two options were presented: #1: The Alexander Calhoun Salon at Memorial Park Library; and #2: The Alexander Calhoun Library at Memorial Park.

The Board discussed the pros and cons of each option. Considerations included these points:

- Although users tend to have fidelity to library names, many do not feel a strong affiliation with historical figures.
- The beautiful salon at Memorial Park Library, with its planned innovative programs, reflect Mr. Calhoun's vision of creating welcoming spaces and pioneering new and responsive services.
- The operational difficulties and user confusion of moving a name from one library to another can be managed with appropriate communication.
- It is currently accepted that all facility names, whatever the contribution, have a limited lifespan.
- Because the Memorial Park Library is in Central Memorial Park, there is a sensitivity to changing a name that is so closely associated with remembering Calgary's veterans.
- The Memorial Park Library, with the surrounding park, has recently been declared a National Historic Site by Parks Canada.
- An alternative suggestion was to bestow the Alexander Calhoun name on another library in the system.

It was agreed that the Board requires more time for reflection before reaching a decision.

C. Indigenization of the Calgary Public Library: Our Commitment

Ms. Heather Robertson, Director, Service Design

Much foundational work has been done, and is ongoing, to ensure that the Library's value of inclusivity is meaningful to Indigenous people. This includes efforts towards building system capacity, new programs, partnership opportunities and Indigenous placemaking. To be more proactive in communicating with the Indigenous community, the Library is developing a statement of its commitment that can be shared by staff and Board, and posted on the Library's Indigenous

Services webpage. Ms. Robertson and Ms. Gwin invited the Board's feedback on the statement and ongoing work. The Board's discussion included the following points:

- Goals could be included for more employment of Indigenous people.
- It would be useful to have the statement presented in a clear, visually impactful format for the Board's advocacy work.
- The implications of certain words need to be fully understood before being incorporated into a foundational statement, and need to be within the Library's scope of application.
- The Library's intention should be communicated in a clear and meaningful statement that incorporates hallmarks of Indigenous culture without using buzzwords.

The Board will send further feedback on the Commitment Statement to Ms. Robertson.

X. In Camera Agenda

MOVED by Ms. Samuels, seconded by Mr. Rodych, that the Calgary Public Library Board move in-camera to discuss the In-Camera section of the Agenda, in accordance with Section 17(4)(f) of the Freedom of Information and Protection of Privacy Act.

Carried Unanimously

Only Board Members and the CEO attended the in-camera part of the meeting.

MOVED by Mr. Rodych, seconded by Mr. Macaulay, that the Calgary Public Library Board rise without reporting.

Carried Unanimously

XI. Adjournment

MOVED by Mr. Rodych, seconded by Mr. Macaulay, that the meeting be adjourned at 8:20 pm.

Transcribed by Barb Roberts

Ms. Janet Hutchinson
Chair

Mr. Bill Ptacek
Chief Executive Officer