

Minutes  
**Calgary Public Library Board Meeting**  
2<sup>nd</sup> Floor Boardroom, Central Library  
Wednesday, June 27, 2018  
5:30 pm

**In Attendance:**

**Board**

Ms. Janet Hutchinson, Chair  
Ms. Debra Giles  
Ms. Judy Gray  
Mr. Rob Macaulay  
Mr. Andrew Rodych  
Ms. Shereen Samuels  
Councillor Druh Farrell

**Administration**

Mr. Bill Ptacek, Chief Executive Officer  
Mr. Mark Asberg, Director, Service Delivery  
Community Libraries and System Operations  
Ms. Jackie Flowers, Service Design Lead  
Ms. Mary Kapusta, Director, Communications  
Ms. Elrose Klause, Controller  
Mr. Paul Lane, Director, Corporate Services  
Ms. Sarah Meilleur, Director, Service Delivery  
City Centre Community Libraries and New Central Library  
Ms. Heather Robertson, Director, Service Design

**Attending Remotely**

Mr. Avnish Mehta

**Regrets**

Councillor Evan Woolley

**Guests:**

Ms. Pat Moore, Chair, Calgary Public Library Foundation  
Mr. Carl Landry, Vice-chair, Calgary Public Library  
Foundation  
Ms. Elsa Gee, President CUPE Local 1169  
Ms. Terrill Budd, CUPE Local 1169  
A member of the public

**I. Treaty 7 Opening and Chair's Opening Remarks**

We are gathered here today at a place called Moh'kinsstis, a Blackfoot word that means elbow. The word describes the landscape of what is now known as Calgary, an area where the Elbow River meets the Bow River.

It is in the spirit of respect and truth that we honour and acknowledge Moh'kinsstis, and recognize the traditional territories and oral practices of the Blackfoot people, the Nakoda people of the Stoney Nation, the Beaver people of the Tsuut'ina Nation, and the Métis Nation of Alberta, Region Three. This Library is one of 20 libraries across our city built on this traditional land. Finally, we acknowledge all people who make their homes in the Treaty 7 territory of Southern Alberta.

Ms. Hutchinson welcomed Ms Moore and Mr. Landry of the Foundation Board, Ms. Gee and Ms. Budd of CUPE and a member of the public.

**II. Review of Agenda**

MOVED by Councillor Farrell, seconded by Ms. Gray, that the Agenda be approved as presented.  
Carried Unanimously

### **III. Consent Agenda**

MOVED by Mr. Rodych, seconded by Ms. Samuels, that the Consent Agenda, containing the following items, be approved as presented.

- A. Minutes of the May 30, 2018 Board Meeting
- B. Chair's Report

Carried Unanimously

### **IV. Business Arising**

#### **A. Business Arising from the Minutes**

There was no business arising from the Minutes.

#### **B. Advocacy Updates**

Ms. Hutchinson told the Board of the visit paid by Mr. Anthony Lemphers and Ms. Diana Davidson from the Municipal Affairs Ministry of the provincial government. Along with Councillor Farrell and Ms. Hutchinson, they toured the NCL and discussed a grant to create a Treaty 7 Language Centre. The idea was very positively received.

#### **C. Resolution on ALTA**

Ms. Gray recapped for the Board the mission and history of the Alberta Library Trustees Association and the Library's association with it. For many years it has been unclear how the Library can benefit from the relationship. The Board has wondered in the past if it would not be helpful to meet with the ALTA president and Ms. Gray formally presented that question to the Board. She is in favour of direct communication between the full Board and the ALTA president. Dr. Tanya Pollard has offered to give a 15 minute presentation to the Board. The Board discussed the idea of presentation versus discussion.

MOVED by Ms. Gray, seconded by Mr. Mehta, that Dr. Tanya Pollard be invited to make a 15 minute presentation on the topic at the September Board meeting.

**7 Agreed  
1 Opposed  
MOTION CARRIED**

#### **D. Strategic Plan Final**

Mr. Lane presented the framework document. This will be shared with The City and others who need it. He added that there will also be a workplan and a measurement document and his preference would be to release them together towards the end of the year. Ms. Samuels praised the work, stating that it does what a strategic plan should do and that is inspire.

## **V. The Next Generation of the Calgary Public Library Foundation**

*Patricia Moore, Chair, Board of Directors, CPL Foundation*

*Carl Landry, Vice-Chair, Board of Directors, CPL Foundation*

The Board engaged in a generative discussion on the future direction of the Foundation. Ms. Robertson and Ms. Flowers guided the discussion, noting that this is just the beginning of the discussion and that the two Boards will meet in August. The notes for this exercise are attached to the minutes.

Ms. Klause and Mr. Landry excused themselves at 6:42 pm.

## **VI. Calgary Public Library Foundation Update**

*Mr. Avnish Mehta, Board Representative*

Mr. Mehta reported that the last Foundation Board meeting was the AGM which was held at the Nose Hill Library. Partners from Calgary Fire, the Calgary Police Service and the YWCA were there. He found it interesting to hear their perspective and how they value their relationships with the Library.

Ms. Moore added that touring potential donors through the NCL site has been a great help.

Ms. Moore excused herself at 6:48 pm.

## **VII. Chief Executive Officer's Report**

*Mr. Bill Ptacek, CEO*

In addition to his written report, Mr. Ptacek announced that the NCL move process has begun with IT, Collections and Facilities moving to the Operations Centre. The move will be documented in video and photographs. Mr Ptacek does not foresee any risks associated with the Operations Centre and said that the departments that will be moving there were chosen because they could work from anywhere and space at the New Central Library is at a premium. He also announced that Teaja at the Nicholls Family Library has vacated and the Library has asked to take over that space.

### **A. Highlight Report – Curated Collections – Physical and Digital**

*Ms. Heather Robertson, Director, Service Design*

Ms. Robertson reported that themed collections for both children and adults have been a great success. 60% of the feature collections are out at any given time, compared to 30% for the rest of the collection. As a result, the new Central Library will feature two projects related to this success – The TD Great Reading Room vignettes and the Digital Kiosk Living History Kiosk.

In the TD Great Reading Room, vignettes will show how books change the lives of people. Rare books will be behind cases, but all other material is accessible. The history of Indigenous storytelling from oral to written will also be showcased. The following items will also have vignettes there:

- Primers – how we learn to read
- Canadian picture books

- Calgary Public Library history
- The right to read and banned and challenged books
- Prairie frontier books
- Encyclopedias
- Signed books from visiting authors
- International library connections

In the reading room the entryway into the experience will be highlighted. There are four vestibules, one for foundation donor recognition, a printed word exhibit, historical images and quotes about reading. Ms. Robertson noted that the printed word exhibit will also display some very interesting art. The focus in this area will be on the physical.

Located at the entrance to the Calgary Story area, the intention behind the Living History Digital Kiosk is to make the Local History Collection more accessible. It will be set up for future development. The structure is comprised of four core stories with six chapters each that can be added, removed and changed over time. In addition to other partners, the Library is working with the Stampede, Fort Calgary and Glenbow Museum and will be using some of their materials. The Indigenous component can provide a launching pad for relationships with Indigenous communities and is important as a starting point for reconciliation and inclusion.

Ms. Robertson, in response to a question, stated that usage measurements will be automatically gathered by the digital kiosk and that staff monitoring will provide data on the TD Great Reading Room.

In response to another question, Ms. Robertson noted that We Recommend and Quick Picks will be available in different languages.

There being no objections, the Calgary Public Library Board received the report, *Chief Executive Officer's Report*, for information.

## **VIII. Strategy & Community Committee**

### **A. Report of the June 5, 2018 Meeting**

Mr. Robert Macaulay, Committee Chair

Mr. Macaulay reported that the Committee met at the Crowfoot Library which is home to an Early Learning Centre (ELC). He distributed research, commissioned by the Library and funded by the Foundation, on the effectiveness of the ELCs and pointed out that they are well-tied to previous and current strategic plans. Several North American library systems have asked for information about them.

Mr. Macaulay recommended that Board members look at the Renovations and New Libraries Review for an update on Library building projects. This also includes plans for more ELCs as they are so well-used.

The Committee will not meet again until September. Current planning will have the Library and Foundation Boards meet in late August or early September for a half day retreat, Mr. Ptacek and Ms. Humphrey will provide a draft agenda for the Boards' consideration.

**B. Board Presentations at 2019 Alberta Library Conference**

Ms. Meilleur invited interested Board members to contact her regarding collaborating on an NCL presentation for the conference.

**IX. Governance Committee**

Ms. Shereen Samuels, Committee Chair

**A. Report of the June 13, 2018 Meeting**

In addition to reviewing the meeting minutes, Ms. Samuels confirmed with the Board that they wanted to update the survey with mandatory comments for next year and not to re-run the survey again this year. She noted that while the Governance Committee will not be meeting during the summer months, the recruitment subcommittee will be continuing its work through July and August. The Governance Committee will devote its September meeting to processes connected with the Board's Organizational Meeting.

**X. Other Business**

There will be no Board meeting in July. The only Committee meeting to be held in July or August will be the Audit and Finance Committee on July 17. The Recruitment sub-committee will meet periodically over the summer months.

**XI. Adjournment**

MOVED by Ms. Samuels, seconded by Councillor Farrell, that the meeting be adjourned at 7:29 pm.

Transcribed by Kathryn Nikolaychuk

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Ms. Janet Hutchinson  
Chair

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Mr. Bill Ptacek  
Chief Executive Officer