

Minutes
Calgary Public Library Board Organizational Meeting
Boardroom 0-11, Central Library
Wednesday, November 14, 2018
5:30 pm

In Attendance:

In-Person Attendance

Mr. Avnish Mehta
Ms. Janet Hutchinson
Councillor Druh Farrell
Ms. Debra Giles
Mr. Andrew Rodych
Ms. Shereen Samuels
Ms. Jocelyn Phu

Administration

Mr. Bill Ptacek, Chief Executive Officer
Mr. Mark Asberg, Director, Service Delivery
Ms. Mary Kapusta, Director, Communications
Mr. Paul Lane, Director, Corporate Services
Ms. Sarah Meilleur, Director, Service Delivery
Ms. Jackie Flowers, Director, Service Design
Ms. Ellen Humphrey, CEO, Foundation

Regrets:

Councillor Evan Woolley
Mr. Robert Macaulay

I. Treaty 7 Opening and Welcome from CEO

Mr. Ptacek respectfully acknowledged that the Board is meeting today at a place called Moh'kinsstis, a Blackfoot word that means elbow. The word describes the landscape of what is now known as Calgary, an area where the Elbow River meets the Bow River.

It is in the spirit of respect and truth that we honour and acknowledge Moh'kinsstis, and recognize the traditional territories and oral practices of the Blackfoot people, the Nakoda people of the Stoney Nation, the Beaver people of the Tsuut'ina Nation, and the Métis Nation of Alberta, Region Three. This Library is one of 20 libraries across our city built on this traditional land. Finally, we acknowledge all people who make their homes in the Treaty 7 territory of Southern Alberta.

Mr. Ptacek called meeting to order and welcomed the Board to the first meeting of its new term.

II. Election of Chair

Mr. Ptacek called for nominations from the floor for the position of Chair, Calgary Public Library Board. Mr. Mehta was declared Board Chair by acclamation.

III. Election of Vice-Chair

The Chair called for nominations from the floor for the position of Vice-Chair, Calgary Public Library Board. Ms. Samuels was declared Board Vice-Chair by acclamation.

IV. Naming of Members for Standing Committees

The Chair asked for expressions of interest in Committee participation, with the following results:

Audit & Finance	Governance	Strategy & Community
1. Andrew Rodych	1. Debra Giles	1. Janet Hutchinson
2. Rob Macaulay	2. Janet Hutchinson	2. Avnish Mehta
3. Avnish Mehta	3. Shereen Samuels	3. Rob Macaulay
4. Shereen Samuels	4. Andrew Rodych	4. Jocelyn Phu
5. Jocelyn Phu		

V. Appointments to Calgary Public Library Foundation Board of Directors

Two appointments are needed, one of which must be the Library Board Chair. The appointees' requirements include attending the Foundation Board meetings four times a year, and the Foundation Board's External Relations Committee meetings, which are called on an ad-hoc basis.

Ms. Hutchinson and Ms. Giles were appointed as the Foundation Board Members. Ms. Humphrey will advise the Foundation Board of the Library Board appointments.

VI. Discussion of Alberta Library Trustees Association Representative.

Ms. Hutchinson stated that contact was made as directed by the Board to Ms. Tania Pollard, President of Alberta Library Trustees Association with a list of questions. Response was expected by November 1st, but only received this weekend, giving insufficient time for the Governance Committee to meet and review prior to the Organizational Meeting. Ms. Hutchinson will circulate the answers to the questions and the Governance Committee will meet for deliberation and make a recommendation to the Board.

VII. Confirm 2017-2018 Board and Committee Meeting Schedule

A. Administration Liaisons to Committees

The Administration Liaisons list was reviewed and accepted.

B. Board Meeting Dates

It was accepted that December 5th, 2018 will replace the November 28th Board Meeting.

Ms. Giles recommended the reduction of Board Meetings for 2019. It was agreed to leave the meetings as scheduled but subject to flexibility. The February 27th and May 29th may be converted to optional Board meetings or combine with another event i.e. the Retreat.

The new Committees meetings will take place January 2019, at 5.30pm for all meetings.

Strategy and Community	January 8
Governance	January 16
Audit and Finance	January 22

At the first meeting of each committee, the Chair of each committee will be chosen and workplans and meeting schedules will be reviewed.

Mr. Asberg will update the Library website and post specific dates of each meeting once available.

VIII. Other Business

Most of the Board Members completed and submitted the Disclosure Declaration Forms. The remainders will forward theirs once completed.

IX. In Camera

MOVED by Ms. Farrell, seconded by Ms. Samuels, that the Calgary Public Library Board move in-camera, in accordance with Sections 17(1) and 25(1) of the Freedom of Information and Protection of Privacy Act, and Section 16 of the Calgary Public Library Board Procedure Bylaw.

Carried Unanimously

MOVED by Mr. Samuels, seconded by Mr. Mehta, that the Calgary Public Library Board rise and report.

Carried Unanimously

MOVED by Ms. Hutchinson, seconded by Ms. Samuels, that the Calgary Public Library Board approve the Foundation External Relations Committee's recommendation for donor recognition through naming.

Carried Unanimously

MOVED by Mr. Rodych, seconded by Ms. Giles, that the Calgary Public Library Board present an interim candidate to the City Clerk for approval to complete the term recently vacated.

Carried Unanimously

X. Adjournment

The meeting adjourned at 6.35 pm.

Transcribed by Dee Adekugbe

Mr. Avnish Mehta
Chair

Mr. Bill Ptacek
Chief Executive Officer