

Approved Minutes
Calgary Public Library Board
Online via Microsoft Teams
Wednesday, March 22, 2023
5:30 pm

In Attendance:

Board:

1. Sandy Gill (Chair)
2. Al-Karim Khimji
3. Councillor Jasmine Mian
4. Councillor Kourtney Penner
5. Andrew Rodych
6. Dana Saric
7. Sheeba Vijayan
8. Evan Legate
9. Crystal Manyfingers

Regrets:

10. Haritha Devulapally

Administration:

1. Sarah Meilleur, *CEO*
2. Alexis Apps, *Senior Executive Assistant*
3. Tracy Johnson, *CEO, Calgary Public Library Foundation*
4. Mary Kapusta, *Director, Communications and Engagement*
5. Paul Lane, *Director, Strategy and Planning*
6. Melissa Legacy, *Director, Visitor Experience*
7. Manjula Nanjappa, *Director, Technology*
8. Amanda Robertson, *Executive Assistant*
9. Heather Robertson, *Director, Service Design and Innovation*

Guests:

1. Elsa Gee, *CUPE Local 1169*
2. Michele Hanson, *CUPE Local 1169*
3. One member of the public

1. Treaty 7 Opening

With gratitude, mutual respect, and reciprocity, Andrew Rodych opened the meeting by acknowledging the ancestral home, culture, and oral teachings of the Treaty 7 signatories which includes the Siksika Nation, Piikani Nation, Kainai Nation, the Îethka Stoney Nakoda Nation, consisting of the Chiniki, Bearspaw, and Good Stoney Bands, and the people of the Tsuut'ina Nation. We also recognize the Métis people of Alberta Region 3 who call Treaty 7 their home.

At Calgary Public Library we celebrate stories: the stories of the community and the land that we live on. We serve the community on Wîcîspa, Guts'ists'l, and Moh'kinstsis, which describes the gathering place where the Bow and Elbow rivers meet. We respect all people who share, celebrate, and care for the Treaty 7 territory of southern Alberta and we honour the original caretakers of the land who remind us of the ongoing histories that precede us. We recognize our shared responsibilities going forward to help bring everyone together on this journey of Truth and Reconciliation.

2. Chair's Welcoming Remarks

Sandy Gill welcomed all members of the Board, Library Administration, and guests.

3. Review of Agenda

MOVED by Andrew Rodych and seconded by Al-Karim Khimji that the Calgary Public Library Board approve the agenda for the March 22, 2023 meeting as amended.

Carried unanimously

4. Consent Agenda

MOVED by Evan Legate and seconded by Andrew Rodych that the Calgary Public Library Board approve the minutes of the January 31, 2023 meeting.

Carried unanimously

5. Business Arising

A. Business Arising from the Minutes

None.

6. Chair's Report

Sandy Gill recognized the hard work of the Library's leadership team and the support of the Library's partners while navigating unique challenges as an organization. The Library continues to connect with its communities and patrons in innovative and impactful ways across all locations and through diverse programming.

7. Chief Executive Officer's Report

Sarah Meilleur presented highlights from the CEO's Report.

Everyone Belongs at the Library. This powerful statement is the title of the Library's 2023 – 2026 Strategic Plan and is already being put to the test. Meilleur recognized the efforts of Library staff, the Safety and Security team, community partners, and the community as a whole. Meilleur expressed gratitude for the courage and steadfast commitment to the Library's shown by many during recent challenging circumstances.

The role of Calgary Public Library and of libraries everywhere is to connect community members with diverse ideas, information, and opportunities. Libraries play an important role in upholding intellectual freedom and providing equitable access to information as well as platforms for the exploration and exchange of ideas. Library spaces must remain free from intimidating and disruptive actions intended to restrict freedom of thought or expression. Everyone has a right to feel respected, safe, and included within the Library and the community.

The Library looks forward to continuing to build on its partnership with the Calgary Fire Department and the Calgary Public Library Foundation in the relocation of the full-scale fire truck, Engine 23, that will be installed at Fish Creek Library as part of its lifecycle renovations.

Family Reading Kits continue to see positive uptake and provide a tool for families to discuss difficult topics as well as build empathy and kindness through books.

The Library hosted an unveiling ceremony at Central Library to launch the new land acknowledgement plaques, which will be installed at every Library location this year. Crystal Manyfingers represented the Board and the organization alongside Mayor Gondek and dignitaries from other Treaty 7 nations.

Other highlights from the CEO's Report include Black History Month programming, Family Day celebrations, and the success of Central Library's Newcomer Desk, presented in partnership with Immigrant Services Calgary and Calgary Catholic Immigration Services.

MOVED by Sheeba Vijayan and seconded by Jasmine Mian that the Chief Executive Officer's Report be received by the Calgary Public Library Board for information as presented.

Carried unanimously

8. Governance Committee

A. Report of the January 31, 2023 Governance Committee Meeting

Andrew Rodych presented the minutes of the January 31, 2023 Governance Committee meeting.

MOVED by Sandy Gill and seconded by Crystal Manyfingers that the January 31, 2023 Governance Committee Report be received by the Calgary Public Library Board for information as presented.

Carried unanimously

B. Report of the February 7, 2023 Governance Committee Meeting

Andrew Rodych presented the minutes of the February 7, 2023 Governance Committee meeting.

MOVED by Sheeba Vijayan and seconded by Dana Saric that the February 7, 2023 Governance Committee Report be received by the Calgary Public Library Board for information as presented.

Carried unanimously

C. Report of the February 28, 2023 Governance Committee Meeting

Andrew Rodych presented the minutes of the February 28, 2023 Governance Committee meeting.

MOVED by Crystal Manyfingers and seconded by Sheeba Vijayan that the February 28, 2023 Governance Committee Report be received by the Calgary Public Library Board for information as presented.

Carried unanimously

D. Ad Hoc Board Recruitment Committee

Andrew Rodych advised the Board that the Governance Committee initiated the 2023 Ad Hoc Board Recruitment Committee, but that one additional volunteer will be needed before the work may begin. All Board members were asked to consider their availability and contact Administration as soon as possible to express interest.

E. Record of Urgent Motion to Recognize Decision in Policy Grievance

Andrew Rodych reviewed the text and results of the March 13, 2023 Urgent Motion to Recognize Decision in Policy Grievance:

***MOVED** by Sandy Gill and seconded by Andrew Rodych that the Calgary Public Library Board shares its determination as outlined below with CUPE Local 1169 and Calgary Public Library Leadership:*

- 1. The Board of Calgary Public Library has heard the position of CUPE Local 1169 and of Calgary Public Library in regard to a policy grievance raised by CUPE Local 1169 regarding the Day of Mourning, September 19, 2022. The Board's determination in this matter is that the language of clause 10.01(a) did not require Calgary Public Library to recognize the Day of Mourning of September 19, 2022, as a holiday, general or otherwise. The Board recognizes the decision of Calgary Public Library as correct in terms of how the Day of Mourning was treated relative to the Collective Agreement.*

*Approved: 9
Motion Carried*

9. Strategy and Community Committee

A. Report of the February 8, 2023 Strategy and Community Committee Meeting

Al-Karim Khimji presented the minutes of the February 8, 2023 Strategy and Community Committee meeting.

MOVED by Evan Legate and seconded by Andrew Rodych that the February 8, 2023 Strategy and Community Committee Report be received by the Calgary Public Library Board for information as presented.

Carried unanimously

10. Audit and Finance Committee

A. Report of the March 14, 2023 Audit and Finance Committee Meeting

Evan Legate presented the minutes of the March 14, 2023 Audit and Finance Committee meeting.

MOVED by Andrew Rodych and seconded by Dana Saric that the March 14, 2023 Audit and Finance Committee Report be received by the Calgary Public Library Board for information as

presented.

Carried unanimously

B. Controller's Report for the Year Ended December 31, 2022

Evan Legate reviewed the Controller's Report for the Year Ended December 31, 2022.

MOVED by Sheeba Vijayan and seconded by Crystal Manyfingers that the Controller's Report for the Year Ended December 31, 2022 be received by the Calgary Public Library Board for information as presented.

Carried unanimously

C. Audit Report for the Year Ended December 31, 2022

Evan Legate reviewed the Audit Report for the Year Ended December 31, 2022.

MOVED by Andrew Rodych and seconded by Al-Karim Khimji that the Audit Report for the Year Ended December 31, 2022 be received by the Calgary Public Library Board for information as presented.

Carried unanimously

D. Audited Financial Statements for the Year Ended December 31, 2022

Evan Legate reviewed the Audited Financial Statements for the Year Ended December 31, 2022.

MOVED by Andrew Rodych and seconded by Dana Saric that the Audited Financial Statements for the Year Ended December 31, 2022 be approved by the Calgary Public Library Board as presented.

Carried unanimously

11. Calgary Public Library Foundation

A. Calgary Public Library Foundation Update

Tracy Johnson presented highlights from the Calgary Public Library Foundation report.

Johnson shared a sample medal for the upcoming 2023 Calgary Marathon depicting Central Library.

The Foundation has announced its Engine 23 campaign, *Ladder Up On Literacy*. Donations have begun arriving along with positive feedback about this initiative.

A new line of products will be launched this month in the Library Store.

MOVED by Evan Legate and seconded by Andrew Rodych to receive the Calgary Public Library Foundation Report as presented.

Carried unanimously

12. Board Workplan Review

The Board reviewed its annual workplan. No changes were requested.

13. Other Business

None.

13. In Camera

MOVED by Sandy Gill and seconded by Evan Legate that the Calgary Public Library Board move in camera at 6:20 pm.

Carried unanimously

At 6:20 pm, the Board dismissed all others from the meeting with the exception of Sarah Meilleur and Paul Lane.

MOVED by Sandy Gill and seconded by Andrew Rodych that the Calgary Public Library Board rise and report.

Report:

1. The Calgary Public Library Board approve the Public Libraries Service Branch Annual Survey as presented for submission to the Province of Alberta on behalf of Calgary Public Library.

Carried unanimously

14. Adjournment

MOVED by Sandy Gill that the meeting be adjourned at 8:45 pm.

Transcribed by Amanda Robertson.

Sandy Gill
Board Chair